## Instructions how to upload your talk

- 1) Go to indico.ifj.edu.pl
- 2) Log in to the conference INDICO system by clicking "login" icon (give your User name and password)
- 3) Click on the icon "Conferences"
- 4) Click on the icon "HEP2009"
- 5) Click on the icon"The 2009 Europhysics Conference on High Energy Physics"
- 6) Go to "Timetable"
- 7) Find appropriate session and find your talk
- 8) Click on the title of your talk
- 9) Click on a small red icon on the left side of the title of your talk or on "manage material"
- 10) Go to "Add new material"
- 11) Choose the number of files to be uploaded
- 12) Click on "Select a type" and choose "Slides"
- 13) Click on "Browse" and find the file to be uploaded
- 14) Click on the appropriate file(s)
- 15) Click on submit
- 16) At the bottom of the page, next to "Material" icon you will see the icon "Slides" this is your uploaded talk

## **CONGRATULATIONS!**